

INFORMATION RELATING TO THE PROCESSING OF PERSONAL DATA IN COMPLIANCE WITH THE (EU) REGULATION 2016/679 (“GDPR”)

The EU Regulation n. 2016/679 (hereinafter the “**GDPR**”) forecasts the protection and respect of the personal data belonging to the individuals.

According to the recalled regulations, the processing will be based on correctness, lawfulness, transparency and protection of confidentiality and rights of the individuals.

In compliance with art. 13 of the GDPR, the following information is provided:

1. WHO IS THE CONTROLLER?

The Controller is **HexSol Italy s.r.l.** whose registered office is in Bergamo, via Torquato Tasso n. 109, by its legal pro-tempore representative.

Each person concerned could forward his/her requests to the Controller to the above-mentioned address or to the following e-mail address administration@hexsolitaly.com.

2. WHAT PERSONAL DATA IS PROCESSED?

The personal data the company is going to collect and process are: registry information (name, surname, address, date of birth), contact data (business address, business telephone numbers, mobile phone number, business e-mail address, personal e-mail address), payment information (current account numbers, credit card numbers) and other information required for the invoicing. In general other specific data is not processed, but the company could ask and record data relating to the individual health conditions to comply with any disabilities or food requirements, should it be liable to book any hotel, restaurant or transportation. Thus before any activity the company will be asking the individual consent. As for any data collected through cookies on our web site, refer to the **Cookie Policy** on the website.

3. WHY IS ANY DATA PROCESSED?

The personal data collected and available will be processed for the following goals:

- a) According to the law: compliance with any legal requirement, regulations, community law or instruction by the Competent authorities entitled by the law;
- b) According to signed contracts: execution of a contract or compliance with a demanded service; additional operations to the contract relationship (such as booking, shipping, transportation) and measures connected to the contract proposals and pre-contract relationships, activities strictly connected to the contract administration and/or accounting management.

4. WHAT ABOUT THE NATURE AND THE CONSEQUENCE OF COLLECTION AND SUPPLY OF PERSONAL DATA OR DENIAL OF COLLECTING AND SUPPLYING PERSONAL DATA?

The collection and supply of personal data according to the goals defined in the letter a) is compulsory and its processing does not require any individual consent.

The collection and supply of any personal data according to the goals defined in the letter b) is not compulsory but any denial to collect and supply it does not allow HexSol Italy S.r.l. to enforce the contract or perform a demanded service or carry out any administration-accounting activity relating to the enforced and executed contracts. The relating processing does not ask for any individual consent.

No further processing is forecast based on the specific interests of the controller.

5. HOW IS DATA PROCESSED?

Processing:

- a) Data will be processed with manual and electronic or telematics or anyhow automated means according to logics strictly connected to the mentioned goals, with suitable measure to provide for the personal data safety and confidentiality;
- b) Through operations or series of operations according to art. 4, n. 2 of the GDPR (such as collection, recording, organisation, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination, alignment or combination, restriction, erasure or destruction).

6. HOW LONG WILL THE COMPANY RETAIN THE INDIVIDUAL DATA?

Data will be retained for a time period no longer than what required for the goals data is collected for and for a 10 year period following the end of the contract or relationship, according to the regulations on prescriptions as to allow HexSol Italy S.r.l. to defend its rights.

7. WHO IS DATA BE POSSIBLY TRANSFERRED TO?

Excluding the spreading, that is communication to unknown subjects, the Controller could inform about the personal data the following categories of subjects:

- a) Subjects to be informed according to what imposed by the law, the regulations or by the Community regulations;
- b) Subjects absolutely required to access data for additional goals to the relationship between the Controller and the individuals, within the strictly required limits to enforce any activity they are liable for (as an example vectors, shipping agents, hotel managers, banks);
- c) Controller consultants or subjects offering instrumental performances to the goals the data is collected for within the required limits to carry out their activities on behalf of the Controller, appointed Processor (such as auditor, consultant for the fiscal certification, IT consultant);
- d) Natural persons belonging to the following categories:
 - Partners and shareholders for HexSol Italy S.r.l.;

- Workers of the Controller, appointed with the processing;
- Employees of the external companies appointed Processors;

The updated list of the processors will be filed by the Controller registered office.

8. CAN DATA BE TRANSFERRED ABROAD?

Personal data could be transferred outside the European Union to comply with any additional goal to execute a contract or to comply with the individual requests.

9. WHAT ARE THE INDIVIDUAL RIGHTS AND HOW CAN HE/SHE EXERCISE THEM?

Art. 15, 16, 17, 18, 20, 21, 22 of the GDPR recognise to the individual a series of rights such as the access to his/her personal data, rectification, erasure, restriction of processing, data portability, right to object any automated individual decision-making, including profiling, which the individual can exercise any time addressing the Controller HexSol Italy s.r.l. by registered letter to the company registered office or by e-mail to the e-mail address specified in paragraph 1, including the object of the request. The individual is furthermore entitled to lodge a complaint to the Supervisory authority and to get the full and effective damage compensation from the Controller after a data breach. Should the processing be based on consent, the individual can cancel his/her consent any time.